Application for COE Staff Leadership Institute

Due to Dean Hough via email by 5:00 p.m.., May 29, 2015.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly list your job duties and responsibilities:

Why do you want to participate in the Staff Leadership Institute (SLI)?

(Limit 200 words)

What is your philosophy of leadership?

(Limit 100 words)

How would you expect participation in the COE SLI to enhance your work and/or further your career?

(Limit 200 words)

Briefly describe how you approach your job, i.e., what actions you take to ensure duties and responsibilities are completed and communicated to others. (100 word max.) Also, describe your strengths and areas where you would like to improve. (100 word max.)

Supervisor recommendation and statement of support.

I have reviewed the information provided herein and recommend this applicant be considered for participation in the SLI. If chosen by the COE Administrative Team to participate in the 2015 – 2016 SLI, I will approve the staff member selected to attend a two-day retreat in the summer 2015 as well as 9 seminars, September 2015 – June 2016, from 8:00 a.m. to 1:00 p.m.

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Supervisor’s Signature Date