

XI.B.1. Rev.

**RECOMMENDED ACTION** - Approval of Additional Procurement Services Activities

The following resolution was moved by \_\_\_\_\_  
and seconded by \_\_\_\_\_.

**BE IT RESOLVED** by the Board of Governors for Missouri State University that the Additional Activities Report presented by Office of Procurement Services be approved.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

This report summarizes Office of Procurement Services activities from July 18, 2012 through August 3, 2012.

**ADDITIONAL ACTIVITY REPORT  
PAGE ONE**

**FOR APPROVAL**

**Single purchase of > \$100,000 that was not competitively bid**

<b>Maintenance Support Renewal, Cisco Smartnet University Wide</b>	<b>\$150,000.00 (Estimated)</b>
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Pursuant to RSMo 34.046 which allows the University to participate in contract agreements established by other public entities, the University seeks approval to utilize State of Missouri Contract C210033001 with World Wide Technologies in order to renew its annual maintenance support for the University's Cisco Smartnet network.

Annual maintenance includes technical support for the public and private network infrastructure and all networking equipment. A purchase order would be issued to World Wide Technologies to renew this support. The renewal period is August 1, 2012 through July 31, 2013.

**Note: Funding to be from the FY13 operational budget.**

**Single purchase of > \$100,000 that was not competitively bid**

<b>Networking Infrastructure Upgrade – Edge and Wireless Devices Campus Wide</b>	<b>\$1,445,165.25 (Estimated)</b>
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Pursuant to RSMo 34.046 which allows Missouri State University to participate in contract agreements established by other public entities, the University seeks approval to utilize the Education and Institutional (E & I) Cooperative Contract CNR01278 with SKC Communications to obtain Juniper equipment and maintenance to upgrade the University's networking infrastructure.

Missouri State depends on its networking infrastructure as the foundation for the majority of services that support learning, research, and business processes. As the University's requirements continue to expand and the existing infrastructure ages, it is important that the speed, breadth, and capacity be increased while also upgrading end-of-life components, in order to ensure reliable and secure delivery of services and technologies. To that end, Administrative and Information Services launched a multi-year project to develop the University's Next Generation Network (NGN).

## **ADDITIONAL ACTIVITY REPORT**

### **PAGE TWO**

The University's 2011-2016 *Fulfilling Our Promise* long-range plan specifically outlines two objectives in the *Valuing and Supporting People* component.

- Objective 8 – Enhance and leverage technology to improve teaching and learning systems
- Objective 9 – Maintain a modern technology portfolio that enhances productivity and efficiencies

In support of the University's long-range plan a multifaceted replacement, upgrade, and expansion plan for its networking infrastructure was developed. Three of the five components of the networking infrastructure have been upgraded thus far, which are bandwidth capacity, distribution devices, and core routers. The two remaining components requiring upgrades are wireless access and edge devices.

#### Wireless Access

The wireless access objective contained in the University's long-range plan states that Missouri State will achieve 100% coverage inside all buildings located on the Springfield campus by 2016. Funding to reach the 100% objective was identified and approved by IT Council in March 2011. At this point-in-time 75% of buildings on the Springfield campus have wireless access with the expectation that 95% coverage will be achieved by July 2013, with the approval of this purchase.

#### Edge Devices

The remaining component required to complete the University's NGN are the edge devices contained in the networking infrastructure. This component consists of approximately 850 old devices spread throughout 90+ buildings on the Springfield, West Plains, and Mountain Grove campuses to be replaced with approximately 600 new edge devices.

Two main benefits of upgrading the edge devices are:

- (1) A ten times increase in speed from 100 megabit to one gigabit service to file servers and desktop computers; and
- (2) Critical vendor support will once again be available as the current devices are out of support and the University must attempt to resolve any issues without outside assistance.

**ADDITIONAL ACTIVITY REPORT  
PAGE THREE**

Benefits of Completing the Next Generation Network

All of the benefits derived by the completion of the University's Next Generation Network are too many to mention. Notable major benefits directly tied to the University's long-range plan are to:

- Serve as the digitized foundation for the execution of business processes
- Support the expansion of online and blended course offerings
- Enhance instructional technologies contained within technology-related classrooms
- Add Voice Over Internet Protocol (VOIP) capabilities
- Improve information security and disaster avoidance protection
- Support the Evening College Plus Program
- Respond to the demand for increased use of mobile computing applications

The proposal to purchase these devices has been reviewed by the Information Services units and is found to be a comprehensive proposal with everything needed to complete the University's Next Generation Network.

**Note, funding for this purchase will be \$1,445,166.25. Sources of funding for these initiatives:**

• Telecommunications Services	D02008 062048 063	\$ 800,000
• Telecommunications R&R	X06012 062028 095	395,166
• AIS - Tech/Networking	A02000 302010 011	<u>250,000</u>
<b>Total AIS/Computer Services capital available for investment</b>		<b>\$ 1,445,166</b>

**ADDITIONAL ACTIVITY REPORT  
PAGE FOUR**

**FOR INFORMATIONAL PURPOSES ONLY**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**Sports Medicine Physician Services** **\$31,020.00**  
**Athletics**

Purchase Order has been processed to Mercy Clinic Orthopedic Specialists, for the annual physician services payment due under the Sports Medicine Contract 3727-1. The Sports Medicine Contract was competed and established on November 1, 2007. This is a ten year contract through October 31, 2017 with four (4) one year renewal periods. This payment is for the period of November 1, 2011 through October 31, 2012.

**Note: Funding to be from the FY13 operational budget.**

**Single purchase >\$25,000 < \$100,000 that was not competitively bid**

**Maintenance Renewal of Xerox X700SV Copier** **\$44,446.20**  
**Administrative and Information Services – Printing Services**

Missouri State University's Xerox copy center leased a Xerox Copier Model X700XV with a Fiery X70EX2 Rip (Tastor Image Processor) in 2010. This copier is located at Copy This in the Plaster Student Union and is used for the purpose of producing high quality color products for students, staff and faculty. It's used to print recruitment and other color documents to help raise the visibility of the university. This is a production digital color press used by the production staff of the copy center every day. Purchase order issued for the renewal.

**Note: Funding to be from the FY13 operational budget.**

**ADDITIONAL ACTIVITY REPORT  
PAGE FIVE**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**Maintenance Renewal of Xerox Nuvera 120 Copier \$47,926.80  
Administrative and Information Services – Printing Services**

Missouri State University's Xerox copy center leased a Xerox Copier Model Nuvera 120 in May 2011. This copier is located at the copy center in the Plaster Student Union. The Nuvera is a production level monochrome printer used to print course material, donor letters, variable data materials and a wide variety of documents for students, staff and faculty. The copy center production staff uses the Nuvera every day. Purchase order issued for the renewal.

**Note: Funding to be from the FY13 operational budget.**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**Tournament Agreement for Women's Basketball Team \$65,000.00  
Athletics (Estimated)**

The Missouri State University Women's Basketball Team has entered into a foreign trip for a tournament to Costa Rica, August 5, 2012 through August 13, 2012.

Payments processed to Sports Tour International, Incorporated.

**Note: Funding to be from the FY13 operational budget.**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**Bookstore Fixtures \$65,428.20  
Bookstore**

Pursuant to RSMo 34.044, a purchase order was issued to OPTO, Incorporated. as the manufacturer and single feasible source for the purchase of bookstore retail fixtures. These fixtures will be placed within new retail operations located in Hammons House Residence Hall and the Bear Park South parking structure.

**ADDITIONAL ACTIVITY REPORT  
PAGE SIX**

A savings was realized as a result of a direct purchase by the University rather than obtaining the fixtures through the contractor.

**Note: Funding to be from the FY13 Bookstore construction budget.**

**Single purchase > \$25,000 < \$100,000 that was competitively bid**

**Commercial Washers and Dryers** **\$68,780.00**  
**Residence Life**

A Request for Bid was issued for 30 commercial washers and 17 commercial dryers to three vendors with one (1) response received. A purchase order was issued to the sole bidder, John Morris Equipment, Springfield, Missouri.

**Note: Funding to be from the FY13 operational budget.**

**Single purchase > \$25,000 < \$100,000 that was not competitively bid**

**On-Line Cataloging Services** **\$70,000.00**  
**Meyer Library** **(Estimated)**

Pursuant to RSMo 34.044, which addresses justification for making awards on a single feasible source basis, payment has been processed to Online Computer Library Center (OCLC) Incorporated, in prepayment of large-scale cataloging and other electronic bibliographic services and membership dues for the period July 1, 2012 through June 30, 2013.

OCLC is a non-profit, membership, library service and research organization that facilitates cooperative work and borrowing among national and international libraries, and that provides various value-added products, training programs, and consultation.

**Note: Funding to be from the FY13 operational budget.**