

Partners In Education

(Information sheet to be retained by the non-student member.)

Missouri State University has a single purpose: *to develop educated persons*. According to Missouri State's vision, an educated person

- is literate in the broadest sense,
- has an appreciation for the beauty and complexities of citizenship in the community and in the world,
- has the skills and motivation to continue to learn after leaving the university, and
- can solve problems through the mastery and use of one or more academic disciplines.

Student Success staff are devoted to helping students be academically successful. As decisions about courses, a major, and career options are initiated, the first year is most critical. Through the partnership, staff in Student Development and Public Affairs will answer questions and offer suggestions to give students the competitive edge that will help them succeed.

Partners In Education (PIE) helps address the needs of students in their freshman year by creating a partnership of students, their families, and Student Development and Public Affairs staff. These professional staff open communication lines and provide support services to improve the academic success of students.

Services will be provided to members of Partners In Education after the student signs the waiver to release information. Members are entitled to the following exclusive benefits:

Letters Each fall semester a letter is sent to Partners In Education that discusses academic policies, curricular changes, and advisement concerns. Letters also accompany mid-semester progress reports during fall and spring semesters. These letters identify additional services at Missouri State, and include reminders of important dates such as registration for subsequent semesters.

Mid-Semester Progress Report A progress report will be mailed from the Academic Assistance Office to Partners In Education members at mid-semester.

Final Grades Final grades will be mailed each semester to non-student PIE members. The student will access grades (using his/her computer account user ID) on the *My Missouri State* portal at <https://my.missouristate.edu>.

Academic Advisement Academic advisors are available by appointment for one-on-one conferences. Partners who desire a conference with their student's academic advisor should telephone the Academic Assistance Office at (417) 836-5034. Enrollment in the PIE program will be verified, and assistance will be provided in arranging an appointment.

Telephone Assistance When questions, concerns, or problems arise, members may call the Academic Assistance Office, as follows:

1-417-836-5034
Monday through Friday
8:30 AM to 4:00 PM

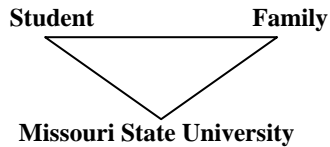
Joining Partners In Education--To become a member of Partners In Education, a student must sign and return the *Student Release of Confidential Information* form. (The release does not apply to personal counseling, health, or financial information protected by FERPA; however, if students are experiencing problems in these areas, University staff will be happy to assist in identifying available resources.) The student has the right to withdraw the release at any time.

Personal Identification Number (PIN)--The PIN requested on the *Student Release of Confidential Information* form is for the purpose of identifying the non-student member when he/she calls to request information. Please choose three letters and three numbers (e.g. ABC 123), **record them in the spaces below, and give this sheet to your non-student partner, as he/she will need it when calling to request information:**

— — — — —

All activities of Partners In Education are directed toward strengthening the triangular relationship of the student, the family, and Missouri State University, with the goal of improving the academic success and retention of students.

Missouri State University is an AA/EO institution.



Partners In Education

STUDENT RELEASE OF CONFIDENTIAL INFORMATION

Freshmen may authorize the release of confidential academic information to a third party by completing this form and returning it to the address listed below.

If you have questions concerning this policy, please contact the Academic Assistance Office at (417) 836-5034, or stop by University Hall, Room 122.

PLEASE PRINT CLEARLY

Student's Name: _____
(First) (Middle) (Last)

Student's "M" Number _____

Partner's Name(s) _____

Address to which requested information should be sent (If address changes, please notify us directly at 417-836-5034.):

(Street)

(City) (State) (Zip)

(_____) _____ - _____
(Telephone Number)

Personal Identification Number: ____ - ____ (3 letters and 3 numerals of partner's choice.)
(This information will assist University staff in identifying the non-student partner when he/she calls to request information by telephone. Please record this number on the attached information sheet which the non-student partner will retain.)

I authorize the release of confidential ACADEMIC information, including midterm progress report, final grades, test grades, attendance records and any other academic information, to the person named above for the purpose of participating in the PIE program. This release does not apply to other information protected by the Family Educational Rights and Privacy Act (FERPA) or other applicable laws. The PIE program is available to first-year students only. This authorization is valid until the beginning of the fall semester of the student's second academic year or until canceled in writing (submitted to the Academic Assistance Office) by the student prior to that time.

Student's Signature: _____

Date: _____

Attention: Academic Assistance Office (University Hall Room 122)
Missouri State University
901 South National Avenue
Springfield, MO 65897
Fax 417-836-6372
Missouri State University is an AA/EO institution.