

NEW STUDENT CONVOCATION – August 18, 2 PM – 3 PM, 2013
FACULTY REGALIA ORDER FORM

Name: Department:

Address where you can be reached this summer:

Yes, I will participate in the *New Student Convocation*.
Yes, I will also be participating in Summer Commencement on August 2, 2013.
I WILL HOLD my August 2 Summer Commencement regalia since I will be participating in both events.

It will not be necessary to order regalia since I have my own.

PLEASE ORDER: *(check all items that you need us to order):*

- CAP
- GOWN
- HOOD

Please include the following information if you are ordering regalia. (If you have ordered regalia through our office in the past two years we will have your information on file.)

Height:	ft.	inches	Approximate Weight:	lbs.
Cap Size	(or head circumference in inches)		inches	

Degree:
(Your response will determine whether you receive a doctoral gown or a master’s gown.)

Degree and Department i.e. Ph.D. – Pharmacology):

(Response will determine whether you receive a doctoral gown or a master’s gown.)

Degree Granting Institution

Institution's Location: City State

Please return this form via *email to KarenFoster@missouristate.edu or via campus mail to the PSU Admin. Office, Plaster Student Union. The ordering deadline is **FRIDAY, JUNE 7, 2013.**
(* in order to save PDF to submit back: fill out PDF>File>Print>Down Toggle Arrow under printer to Microsoft XPS DocumentWriter>save to desktop and then email to me as an attachment)