



**The State Historical Society of Missouri - Springfield Research Center
is now open on the Missouri State University campus.**

**Local researchers now have easy access to collections stored in Columbia or
other SHSMO research centers. Most materials, including manuscript
collections, rare books, and microfilm, are included in this program.**

To request a collection:

- Locate the collection on the SHSMO website: <http://shs.umsystem.edu/research/>
- To request material, complete the form at the link below. Note box numbers or folder identifications when possible:
 - <http://shs.umsystem.edu/research/requestform.php>
- Researchers may request up to three boxes at a time. This may be reduced during times of heavy use.
- Collections will be transferred twice each month under this timetable:
 - Request by the 1st Wednesday of the month; Collection will be available on the 2nd Thursday.
 - Request by the 3rd Wednesday of the month; Collection will be available on the 4th Thursday.
 - The exceptions are November and December when only the first transfer will occur.
 - Researchers may use the collections during regular Special Collections hours:
 - Monday through Friday, 8:00 a.m. to 5:00 p.m. (with extended hours on Tuesdays when classes are in session.)
 - Special Collections is located in the Duane G. Meyer Library, Room 306.
 - Collections are available until the next transfer date unless other arrangements are made.

Questions?

- To learn more about the SHSMO research collections or this program, contact the SHSMO-Springfield Research Center at smithere@umsystem.edu or 417-836-3782.
- To learn more about MSU's Special Collections and Archives or if you have any questions about parking or hours, contact: archives@missouristate.edu or 417-836-5428.

**This project is a cooperative effort between the State Historical Society of Missouri
and Missouri State University's Duane G. Meyer Library.**