

**NEW STUDENT CONVOCATION - August 21, 2 PM–3 PM,
2016 FACULTY REGALIA ORDER FORM**

Name: _____ **Department:** _____

Address where you can be reached this summer:

Yes, I will participate in the *New Student Convocation*.

Yes, I will also be participating in *Summer Commencement* on July 29, 2016.

I WILL HOLD my July 29th Summer Commencement regalia since I will be participating in both events.

It will not be necessary to order regalia since I have my own.

PLEASE ORDER (*check all items that you need us to order*):

CAP
GOWN
HOOD

Please include the following information if you are ordering regalia. (If you have ordered regalia through our office in the past two years we will have your information on file.)

Height: _____ ft. _____ inches **Approximate Weight:** _____ lbs.

Cap Size _____ (or head circumference in inches) _____ inches

Degree: _____
(*Your response will determine whether you receive a doctoral gown or a master's gown.*)

Degree and Department (i.e., Ph.D. – Pharmacology): _____
(*Response will determine whether you receive a doctoral gown or a master's gown.*)

Degree Granting Institution: _____

Institution's Location: City _____ State _____

Please return this form via *email to KarenFoster@missouristate.edu or via campus mail to the PSU 401 Admin. Office, Plaster Student Union. **The ordering deadline is Thurs, JUNE 30, 2016.** (*In order to save PDF to submit back: fill out PDF>File>Print>Down Toggle Arrow under printer to Microsoft XPS DocumentWriter>save to desktop and then email to me as an attachment.)