

Elizabeth Longmire

elizabethlongmire@gmail.com | 865-216-7398

Education

Master of Education in Higher Education Administration and Student Affairs

May 2021

University of South Carolina; Columbia, SC

Bachelor of Science in Journalism and Mass Communications

May 2019

Minor: Political Science

University of Tennessee, Knoxville; Knoxville, TN

Professional Experience

Fraternity and Sorority Life Graduate Assistant for Programming and Leadership

Aug. 2019 – Present

Office of Fraternity and Sorority Life, University of South Carolina

Columbia, SC

- Assist in the planning and executing of 25+ leadership programs and initiatives for 6,300+ members of the fraternity/sorority community
 - Facilitate six leadership roundtables each semester, serving as topical trainings in the areas of academic support, alumni engagement, and career preparation
 - Develop intentional learning outcomes and coordinate the campus partner facilitators for 10+ officer training tracks at the annual Greek Leadership Conference, serving 250+ students
 - Select, train, and advise 20+ Greek Ambassadors during university admissions events, community-wide service programs, and council-wide leadership initiatives
- Advise 45+ chapters on the Annual Chapter Expectations (ACE) Program, UofSC's annual awards and evaluation program for collegiate chapters
- Manage a budget totaling \$15,000 for Greek Ambassadors, Greek Awards Banquet, and other programs
- Participate in on-call duty rotation for 20 facilities and 600+ residents in the university's Greek Village, responding to incidents including intoxicated students, medical and mental health emergencies, and facility issues
- Serve as a Substitute Property Manager for Greek Village, ensuring safety of over 40+ residents and functioning of facility projects including communication with vendors, risk management inspections, and safety training
- Coordinate seven GREEKServe community service projects per semester while communicating with local non-profit leadership to ensure student engagement and meaningful service experiences
- Mediate FSL-related conduct cases and provide justly sanctions as an extension of the Office of Student Conduct and Academic Integrity and the university's Critical Incident Investigation Team

Graduate Intern for Leadership and Education

May 2020 – Aug. 2020

Department of Leadership & Education, Beta Theta Pi Fraternity

Oxford, OH

- Analyzed and evaluated assessment data collected from 25+ undergraduate chapters and advisors to write an executive summary of the spring 2020 standardized new member program and related COVID-19 impacts
- Created virtual resources related to how to increase and retain membership for 10+ undergraduate chapters, including conversation guides, best practices, and recruitment training
- Developed online curriculum via LMS on the areas of virtual advising to help support local chapter advisors with the transition to virtual operations due to COVID-19

Graduate Intern for Leadership & Education

May 2020 – Aug. 2020

Cliff Alexander Office of Fraternity & Sorority Life, Miami University

Oxford, OH

- Redesigned webinar trainings covering council and community education for five Cliff Ambassadors, the office's select group of student ambassadors, including pre and post-assessment measures
- Established a comprehensive social media plan for the office's promotion of the institution's annual day of giving
- Analyzed and refined curriculum for ACROPOLIS, the department's premier fraternity/sorority emerging leaders program, including transitioning the event from an overnight retreat to a one-day program with both virtual and in-person elements
- Advised five National Pan-Hellenic Council officers and three College Panhellenic Association officers in their efforts to develop online programming, resulting in six virtual programs in summer 2020

Risk Management Practicum Student

Jan. 2020 – May 2020

Delta Zeta Sorority

Remote

- Coordinated the analysis of the current Sisterhood, Safety and Support Program and its comparison to other sexual violence prevention programs for collegiate members
- Crafted seven educational modules for the organization's Protecting Your Shell curriculum database to include topics covering sleep habits, anxiety, and body image
- Completed evidence-based research on the programming modules around mentorship and Big/Little programs within the National Panhellenic Conference (NPC) and its 26 member organizations

Graduate Intern for Fraternity and Sorority Life

Jun. 2019 – Aug. 2019

Office of Fraternity and Sorority Life, University of South Carolina

Columbia, SC

- Coordinated assessment measures and evaluation of all College Panhellenic Association fully-structured recruitment events for 13 chapters and 1,500+ potential new members
- Conducted research and evaluated best practices for chapter roster management systems and Multicultural Greek Council expansion policies at benchmark institutions, resulting in comprehensive executive summaries
- Trained two student interns to present the "Guide to Fraternity and Sorority Life" presentation for 25 summer orientation breakout sessions, while monitoring and managing assessment and feedback for all presentations
- Developed training guides and presentation materials for the Interfraternity Council's inaugural Judicial Board and Sober Monitor adjudication and management practices

Relevant Experience

Graduate Instructor

Mar. 2020 – Dec. 2020

University 101 Programs, University of South Carolina

Columbia, SC

- Developed and taught a 3-credit first-year seminar course for 19 students alongside a professional staff member
- Planned and facilitated coursework relevant to the needs of first-year students, including time management and prioritization, resiliency and grit, stress management, study skills, and campus safety
- Assisted in design of course syllabus, wrote weekly lesson plans that utilized active learning strategies, and managed high-impact assignments to accomplish institutional learning outcomes, including academic success, relationship to the UofSC Columbia community, and personal wellness and development

Conference Intern

Jan. 2020 – Feb. 2020

Association of Fraternal Leadership and Values (AFLV) Central Conference

Indianapolis, IN

- Provided exemplary customer service to 4,000+ conference attendees, presenters, inter/national fraternity/sorority representatives, vendors, and conference staff
- Executed logistical tasks of conference agenda including check-in, set up and tear down of presentation spaces, and greeting and directing attendees
- Served in on-call duty rotation, monitoring conference attendees' health and safety concerns

Facilitations, Professional Engagement, & Volunteerism

SEC & Friends Virtual Panhellenic Drive-In Facilitator	Feb. 2021
Kleburg Emerging Leaders Institute Facilitator Phi Delta Theta Fraternity	Jan. 2021
Vision Committee Member Delta Zeta Sorority	Oct. 2020 – Present
Alcohol Skills Training Program Facilitator Delta Zeta Sorority	Oct. 2020 – Present
Regional Officer Training Facilitator Phi Kappa Psi Fraternity	Jan. 2020
IMPACT Facilitator University of Louisville	Jan. 2020
Research & Scholarship Committee Member Association of Fraternity/Sorority Advisors	Nov. 2019
Young Alumni Council Member University of Tennessee, Knoxville	Jul. 2019 - Present
First Night Carolina Planning Committee University of South Carolina	Jun. 2019 - Aug. 2019

Memberships & Honors

Chi Sigma Alpha Student Affairs Honor Society University of South Carolina	Jan. 2020
William J. Brennan & Jacque Placette Chapman Master's Fellowship Recipient Order of Omega	Dec. 2019
Torchbearer Award University of Tennessee, Knoxville	Apr. 2019
Delta Zeta Sorority University of Tennessee, Knoxville	Fall 2015