

Chelsea Davis

4522 E. Zachary Lane, Stillwater, OK 74074 (816) 868-3572

Davis62814@gmail.com

Objective: To obtain a position as an Access Advisor

WORK EXPERIENCE

Oklahoma State University, Stillwater, OK July 2021- Present

Senior Academic Success Coach; LASSO Center

- Develop training, presentations, and marketing material
- Onboard new employees
- Assign students
- Complete administrative paperwork
- Continue tasks included in previous position

Oklahoma State University, Stillwater, OK July 2016-July 2021

Academic Success Coach; LASSO Center

- Worked with students across all competitive demographics
 - At-risk, Students with disabilities, First generation, Low income
- Created marketing information for the LASSO Center
 - Student resources, handouts, and coaching forms
 - Unifying handouts with the same aesthetics
- Reported in a timely manner
- Participated in New Student Orientation sessions
 - Prospective and incoming students through Browse Sessions
- Highly familiar with different advising offices
- Maintained contact with all Success Centers and Advising offices
- Knowledge of many resources on campus

TEACHING EXPERIENCE

Geary County Unified School District 475, Junction City, KS July 2013-May 2016

Teacher of the Hearing Impaired

- Taught up to 10 deaf/hard of hearing students
- Grades ranged from Early Childhood to 12th grade
- Created and implemented Individual Education Plans

Holland Elementary, Springfield, MO February-May 2013

Student Teaching

- Worked with 8 deaf/hard of hearing students in Kindergarten and First Grade

Ozark Public Schools, Ozark, MO September-December 2012

Practicum

- Worked with 3 students in Kindergarten, 1st Grade, and 7th Grade

Preschool for the Deaf and Hard of Hearing, Springfield, MO Various times, 2009-2012

- Teacher's assistant June-July 2012
- Assistant Teacher June-July 2011
- Teacher's assistant September-December 2009

Exceptional Child Educational Cooperative, Houston, MO March-May 2012

Student Teaching

- Worked with 7 deaf/hard of hearing students
- Grades ranged from Early Childhood-5th grade

Ozark Public Schools, Ozark, MO January-March 2012

Practicum

- Worked with 2 students in grades 1 and 6

Halfway Public Schools, Halfway, MO September-December 2011

Practicum

- Worked with 6 students in grades from Kindergarten to 6th grade

OTHER WORK EXPERIENCE

Jo-Ann Fabric and Craft Stores, Springfield, MO August 2007-July 2013

Team Member

- Assisted customers with customer service needs
- Trained new team members at both the register and cutting table

Worlds of Fun, Kansas City, MO April 2004-October 2006

Ambassador, Assistant Lead, Lead, Assistant Supervisor

- Leadership position over two restaurants
- Assistant Supervisor of 2 restaurants and 3 corresponding food carts in the largest area in the park
- Cash Control Ambassador; Counted tills and reconciled revenues

EDUCATION

Missouri State University, Springfield, MO

- *Master of Science* in Education of the Deaf and Hard of Hearing, May 2013
- *Bachelor of Science* in Communication Sciences and Disorders, May 2010
- Skills in American Sign Language