

# Colton Spaur

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## EDUCATION

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**Masters, Recreation, Park, and Tourism Administration** May 2023

Western Illinois University, Macomb, IL

- 4.0/4.0 GPA

**B.S. Sport and Recreation Management** May 2021

The University of Iowa, Iowa City, IA

- Business Studies Concentration
- Athletic Director Certificate
- 3.60/4.00 GPA
- Dean's List Spring 2018, 2019, 2020, 2021 and Fall 2019, 2020

## WORK EXPERIENCE

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**Western Illinois Campus Recreation - Macomb, IL**

*Graduate Assistant, Intramurals and Club Sports*

August 2021-December 2022

- Programmed intramural leagues and tournaments
- Managed IMLeagues website
- Trained over 15 intramural sports officials for over 5 sports
- Created weekly schedule for staff
- Created and post marketing content on social media
- Led sport club administration for 15 sport clubs
- Partnered with organizations on campus to bring events to the recreation center

**University of Iowa Recreational Services - Iowa City, IA**

*Facility Operations Intern - Field House and HTRC*

January 2023-Current

- Responsible for updating Evernote for recurring building event related tasks to be completed by facility supervisors
- Lead bi-weekly Field House professional staff meetings
- Assist in managing staff schedule on When-to-Work
- Assist in interviewing candidates for facility attendant and membership services attendant positions
- Conduct CPR audits on facility supervisors
- Conduct membership service attendant audits on Fusion knowledge

*Hustling Hawkeye Sport Camp Supervisor*

June 2022-August 2022

- Managed care and safety for over 50 camp youth participants
- Assisted in preparing and leading sport activities for participants
- Managed participant check-in and check-out

*Hawkeye Tennis and Recreation Center Supervisor*

June 2022-August 2022

- Responsible for supervising building (196,767 square feet)

- Managed and taught student staff workers on-site
- Provided customer service to patrons entering building and via phone
- Assisted patrons in purchasing, extending, and cancelling memberships
- Organized tennis equipment storage room

*Field House Supervisor* April 2021-August 2021

- Responsible for supervising building (334,000 square feet)
- Managed and taught student staff workers on-site
- Completed shift reports

*Field House Membership Desk* August 2020-April 2021

- Provided customer service to patrons entering building and via phone
- Assisted patrons in purchasing, extending, and cancelling memberships
- Recorded cash and credit card transactions

*Field House Facility Attendant* July 2020-August 2020

- Supervised fitness loft of up to 50 patrons
- Sanitized workout equipment after usage
- Organized workout equipment
- Communicated COVID-19 guidelines to patrons and address any questions or concerns

*Sport Programs Supervisor* May 2019-May 2021

- Trained over 50 intramural sports officials for over 5 sports
- Responsible for equipment setup and take down on intramural game nights
- Provided customer service for participants and spectators on-site
- Created posts on Twitter, Instagram, and Facebook as member of Social Media team
- Responded to medical emergencies and provide first aid
- Supervised University of Iowa home club sports events
- Conducted sport club audits/spot checks
- Attended weekly staff meetings
- Helped introduce Geocaching as a sport league

*Intramural Official* September 2017-May 2019

- Officiated flag football, basketball, volleyball, softball, and other sports
- Answered questions from players regarding rules, regulations, and penalties
- Managed conflict between participants during games
- Learned quick, decisive decision making skills

### **Skills/Certifications**

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- American Red Cross CPR/First Aid/AED certified Issued May 2021
  - NFHS Concussion Certified Issued October 2019
  - Experience with Fusion
  - Experience with IM Leagues
  - Experience with Connect2
  - Experience with When to Work

## **Sports Experience**

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- NIRSA 2023 Regional Basketball Tournament All-Tournament Committee - Lincoln, NE
- NIRSA 2023 Regional Basketball Tournament All-Tournament Committee - Madison, WI
- NIRSA 2022 Regional Basketball Tournament All-Tournament Committee - Madison, WI
- NIRSA 2020 Regional Basketball Tournament Official – Lincoln, NE
- 2022 Special Olympics USA Games Basketball Official - Orlando, FL
- Licensed IHSAA, IGHS AU, and IHSA basketball official
- Spring 2020 Recreational Services Student Leadership Committee member
- Helped program first adaptive sports day at Western Illinois

## **Awards and Honors**

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| • Iowa Intramural Sports Veteran Official of the Year | Spring 2019 |
| • Iowa Intramural Sports Most Improved Official       | Spring 2018 |