

## Megan Herrmann (she/her)

### EDUCATION

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**James Madison University**, Harrisonburg, VA

*Master of Education, College Student Personnel Administration*

May 2023

*Bachelor of Arts in Political Science, Minor in Humanitarian Affairs*

May 2021

*GPA: 3.79 Honors: Phi Beta Kappa Honor Society, Miss Madison*

### STUDENT AFFAIRS EXPERIENCE

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**Fraternity and Sorority Life**, James Madison University

August 2022 – Present

*Panhellenic Graduate Assistant*

- Advise the Panhellenic Council and Junior Panhellenic Council in their day-to-day operations
- Supervise three student employees who oversee programming, housing, and wellbeing initiatives for the Greek community comprised of roughly 5,000 members
- Spearhead community-wide initiatives such as the Greek accreditation process and the return of “Greek Week” programming to campus in order to foster community and excellence within our organizations
- Coordinate logistics for a formal recruitment process where roughly 900 potential new members were matched with our campus’ 12 sororities

**Orientation and Transitions Programs**, University of Delaware – Newark, DE

May 2022 – July 2022

*NODA Intern*

- Created a one-day leadership and team bonding retreat for the orientation leaders and staff alongside co-intern
- Supervised 14 orientation leaders in their efforts to welcome incoming students by conducting one-on-one meetings, hosting daily debrief sessions, and providing feedback on their presentation and facilitation skills
- Presented an inclusivity workshop twice a week to over 200 students at a time in collaboration with the Student Diversity and Inclusion office
- Managed morning check-in troubleshooting and collected necessary remaining payments, registered day-of guests, and welcomed students and families to the university

**Residence Life**, James Madison University

January 2022 – August 2022

*Staff Selection and Training Practicum Student*

- Collaborated with a team of five to create and execute supervision and diversity, equity, and inclusion training workshops for 26 hall directors and over 200 resident advisors
- Assisted in the resident advisor hiring process, including creating interview skills workshops, reviewing applications, and interviewing candidates
- Developed a staff development guide grounded in a curricular approach for hall directors to utilize with their staffs
- Planned and executed a celebratory “staff kickoff” event for roughly 300 staff members alongside a team of eight

**Student Activities and Involvement**, James Madison University

August 2021 – May 2022

*Graduate Assistant – Student Life Programming*

- Implemented two weekly programs and coordinated logistics such as creating engaging activities, crafting university-wide advertisements, and collaborating with campus partners
- Managed a \$4,000 budget to create additional programs for students throughout the year that were based on program theory and student development theory
- Filmed, edited, and uploaded twelve episodes of the *#IMadeMyMark* podcast in collaboration with the Student Leadership Center in order to showcase the achievements of JMU seniors as they prepare to graduate
- Advised over 50 students in finding organizations or other involvements that match their interests through one-on-one “Find Your Fit” consultation meetings

**James Madison University Office of Admissions**

January 2018 – May 2021

*Student Ambassador Tour Guide*

- Represented the University at all times through being professional and welcoming while communicating effectively to groups ranging from 30-100 guests
- Hosted “Dukes for a Day” in order to support and advise prospective students during the college selection process
- Gave tours and addressed the concerns and prospective of students and their families
- Served on the Executive Board, Standards Board, and Membership Board at different times across membership period

**James Madison University Orientation Office**

January 2020 – November 2020

*Orientation Peer Adviser*

- Assisted incoming students and families during their transition to James Madison University through mentorship and facilitation of small groups of about 30 students, both in-person and virtually
- Provided weekly informational content and infographics about college life to incoming students

- Collaborated with partners in Academic Affairs to moderate information sessions on various colleges for new students
- Supervised 6 First Year Orientation Guides in their with new students during welcome weeks

## **COMMITTEES AND OTHER MEMBERSHIPS**

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**De-Stress Fest Committee**, James Madison University October 2021 – Present

*Committee Chair*

- Develop a 3-day long campus-wide program aimed at reducing stress during final exams grounded in theory with a committee of six fellow graduate students
- Communicate with campus partners and volunteers to coordinate their collaboration with De-Stress Fest
- Organize various event logistics such as hiring vendors, arranging catering, and reserving university spaces
- Create an assessment plan to ensure that De-Stress Fest is meeting the student learning outcomes it is intended to

**Madison Leads Committee**, James Madison University September 2021 – February 2022

*Committee Member*

- Established student learning outcomes and utilized program theory to create a leadership conference designed to increase leadership self-authorship in students
- Selected a keynote speaker for the Madison Leads conference alongside the committee of eight
- Designed stickers, apparel and other promotional materials to distribute to the James Madison community

**NODA** November 2021- Present

*Member*

**Alpha Delta Pi Sorority** August 2017 – Present

*Sister, Former Vice President of Panhellenic Relations*

## **PROFESSIONAL DEVELOPMENT**

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Kognito, At Risk: Mental Health Training for Students, James Madison University October 2022

Kognito, Sexual Misconduct Prevention Training for Students, James Madison University October 2022

Psychological First Aid, University of California, Los Angeles National Center for Traumatic Stress Network September 2022

safeTALK Suicide Awareness & Prevention Training, James Madison University August 2022

Green Dot Bystander Intervention Training, James Madison University August 2021