

R.I.S.E. (Relationships Inspiring Staff Excellence)

**DOSA Staff Mentoring Program
2025–2026 Academic Year
Supervisor Agreement Form**



Relationships Inspiring Staff Excellence

The **Division of Student Affairs** is dedicated to fostering positive staff engagement characterized by enthusiasm, effort, pride, and passion. The **R.I.S.E. DOSA Staff Mentoring Program** provides an opportunity for staff to engage in peer support, campus connection, career and professional development, and leadership.

Your employee has applied to participate as a **mentor** or **mentee** in the R.I.S.E. program. The program runs from **August 2025 to May 2026** and generally requires no more than **2 hours per month**, which includes:

- Planned activities for connection (i.e. book clubs, Special Topic Discussion Groups)
- At least **1 hour per month** for mentor/mentee meetings
- A **virtual training session in August**
- A **kick-off celebration in September**
- An **end-of-year celebration in May**

By signing below, you indicate support of your staff member’s participation in R.I.S.E.

I understand the required time, per month, will occur during regular work hours, and any involvement outside of those hours is considered personal time. No paid leave or flextime can accrue or be used.

Employee Name: _____

Position Title: _____

Supervisor Name: _____

Supervisor Position Title: _____

I support _____ participating in the R.I.S.E. DOSA Staff Mentoring Program 2025-2026 academic year.

Comments (optional):

Supervisor Signature: _____ **Date:** _____

**Missouri
State**

DIVISION of
STUDENT
AFFAIRS