



Modern Campus Calendar Editor Overview



For questions and support contact us
at MissouriState.edu/WebSupport

Agenda

- Why
- What to expect
- What's next
- Live preview





Why the change

- Outdated system (14+ years old)
- Maintenance issues
- Performance issues
- No integration with the university's content management system (Modern Campus CMS)

Resources

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[Become a editor](#)

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What's new

- Better user experience for the user and admins
- Modern calendar layout
- Streamlined filters
- Integrated directly into Modern Campus CMS

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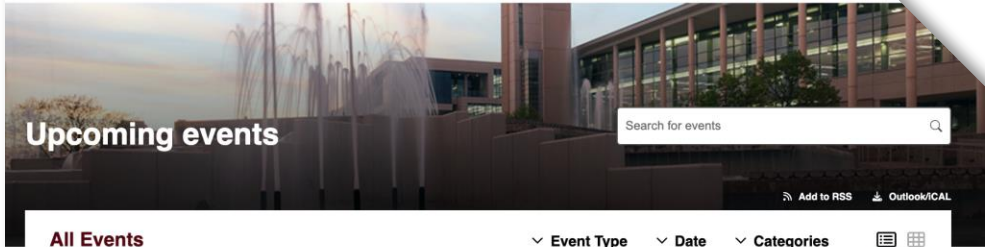
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Calendar

Missouri State / Calendar



Upcoming events

[Add to RSS](#) [Outlook/iCAL](#)

All Events

Event Type Date Categories

Featured Events



New Test Event
Friday, April 19, 2024
8:00 AM - 8:30 AM



Test Lorem Ipsum Lorem Event
Monday, April 29, 2024
4:00 PM - 4:30 PM



MSU Test Event
Tuesday, April 30, 2024
11:00 AM - 11:30 AM



MISSOURI STATE CALENDAR
Event Title Here

March 25 – 26, 2024, 6:30 AM - 8:30 AM
Plaster Student Union, Robert W. 000
\$5.00 [Get Tickets](#)



MISSOURI STATE CALENDAR
Some Event Happening

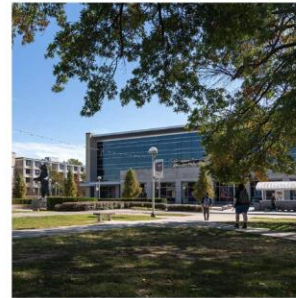
March 25 – 26, 2024, 8:00 AM - 10:30 PM
Baker Observatory

Calendar

Missouri State / Calendar

Check out these upcoming events

Event Type Date Categories



MISSOURI STATE CALENDAR

Event Title Here

Organized by Web Strategy and Development

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March 25 – 26, 2024, 6:30 AM - 8:30 AM

[Add to my calendar](#)

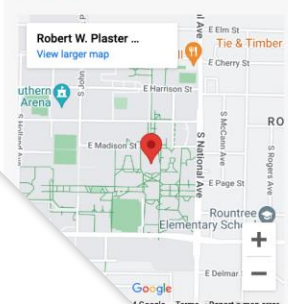
Web Strategy and Development

Plaster Student Union, Robert W. 000

\$5.00
[Get Tickets](#)

[Zoom link](#)

[COPY](#)



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Related [TRAINING](#) [STAFF](#) [WEB STRATEGY AND DEVELOPMENT](#)



What to expect

- Existing events
 - Will be imported into the new calendar system prior to launch
- Event creation
 - No unit-specific approval process
 - Units should assign a calendar editor responsible for managing, creating events
 - Event requests should be sent to unit's calendar editor
 - The unit's calendar editor creates & publishes event

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What to expect

- Event Organizers
 - Formerly known as "Sponsors"
 - Event organizers mirror Missouri State departments & units
 - Additions or updates to organizers must go through WSD
- Featured Events
 - Do not feature events; MarCom manages featured events

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What to expect

- Categories

- Formerly known as "Categories and "Keywords"
- All events **must** have a Category that matches the Organizer

Organizer

Darr College of Agriculture, William H. ▼

Categories

× William H. Darr College of Agriculture

- Reference the **Category Guidelines for additional details**
- Additional tags may be used sparingly and best practices for event tagging will be provided to minimize tag bloat

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Training

- Trainings involve a video or article and a short quiz
- Access will be granted with score of 100%
- Instructions are posted at missouristate.edu/websupport

Editor Type	Web Accessibility Training	Calendar Training	CMS Training
Calendar	✓ <i>Existing CMS editors are not required to retake the Web Accessibility Training</i>	✓ <i>All calendar editors are required to take Calendar Training</i>	

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What's Next

- **March 27: Deadline for import**
 - Ensure that all events you want imported into the new calendar are posted on the current calendar before this date.
- **April 2-5: Calendar launch**
 - The calendar's release will happen over several days
- **April 8-11: Editor access**
 - Calendar access will be provided to editors that have successfully completed training.
- **Post launch: Additional features**
 - Exploration of integrations for other calendars and additional features as they come available from Modern Campus.

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Thank you

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